

VOLUNTEER REQUIREMENTS

All volunteers working with the teams must have **contact information** into the Athletic Director prior to working with the team. This is the responsibility of the head coach to ensure this is in place.

Criminal Records Check and Child Abuse Registry Check:

Halifax Regional School Board Policy:

To ensure the safety of all students, any volunteer who will be working directly with students without direct supervision of school staff is required to have a criminal records check and a child abuse registry check completed before they take on a volunteer role. This must be updated every three years.

Criminal Records Check: This process is conducted myBackCheck.com, and invite will be sent to you by the Athletic Director.

<https://www.mybackcheck.com/Public/Login.aspx>

Child Abuse Registry Check: Form A from Nova Scotia Community Services must be filled out and mailed to the address on the form. When you get the check back you need to get a copy of that into the school.

J - Form: This should be on file at the school each season, even if you do not anticipate driving any students.

